

WEBER FIRE DISTRICT
2023 W. 1300 N.
Farr West, UT 84404
BOARD MEETING MINUTES
January 08, 2008

Members present: Blaine Holmes Richard Noyes
 Val Heiner Scott VanLeeuwen
 Alan Clapperton Paul Skeen
 Dennis Montgomery Mike Hancock
 Tim Shupe

Others present: David Austin, Chief
 Ted Black, Fire Marshal
 Duncan Murray, Attorney
 Kate Smith, Clerk

1. Committee Chair Blaine Holmes, called the meeting to order at 5:34 P.M.

2. Pledge of Allegiance led by Richard Noyes

3. Invocation offered by Mike Hancock

4. Public Comments – There were no comments from the public.

5. Oath of Office for Michael Hancock and Val Heiner

The oath of office was read by Clerk Kate Smith to Val Heiner, who raised his right hand and swore to obey and defend the constitution of the United States and the State of Utah. Kate Smith then read the oath of office to Mike Hancock, who raised his right hand and swore to obey and defend the constitution of the United States and the State of Utah.

6. Farr West newly appointed representative

Tim Shupe is employed with ATK at Promitory, and has been involved with logistics for approximately 30 years. He has resided for almost 20 years in Farr West, he grew up in Taylor – West Weber. He’s enjoyed working with the city planning commission and the city council, and being involved with the community because its been very rewarding for him. He’s glad to become a board member for the fire district.

7. Elections of Board Officers

Blaine Holmes opened the floor for nominations of the Chair. Dennis Montgomery MOTIONED to nominate Blaine Holmes, Scott VanLeeuwen SECOND the motion. Dennis Montgomery made a MOTION that by acclamation Blaine Holmes be elected as Chairman. Alan Clapperton SECOND the motion. All members were in favor, no one opposed. Blaine Holmes opened the floor for nominations of the Vice Chair. Alan

Clapperton MOTIONED to nominate Dennis Montgomery, Richard Noyes SECOND the motion. There were no other nominations. All members were in favor, no one opposed. Blaine Holmes opened the floor for nominations to the Treasurer position. Dennis Montgomery MOTIONED to nominate Alan Clapperton, Val Heiner SECOND the motion. There were no other nominations. All members were in favor, no one opposed.

8. Approval of Board Meeting Minutes December 11, 2007.

MOTION made by Scott VanLeeuwen to approve the minutes of the Dec. 12, 2007 meeting. SECOND by Alan Clapperton, MOTION approved.

9. Treasurers Report and Approval of Expenditures.

Alan Clapperton explained to the new board members the form and current list of expenses for the month. He advised that if there were any questions for these expenses, now was the time to bring them up. Dennis Montgomery asked about Larson Fire Apparatus on the second page, the clerk, Kate Smith, told him that it was for equipment purchased for the new Brush Truck 65. Blaine Holmes asked if the truck was done yet, and she replied that it was having the finishing touches put on it now, but yes the truck was done. Dennis Montgomery then asked about Weidner and Associates on the last page of the report. Kate Smith reported that it was for helmets, gloves and boots. Dennis Montgomery made the MOTION to approve the expenditures, SECOND by Scott VanLeeuwen, MOTION carried unanimously by roll call vote.

10. Resolution to Past Board Members

Resolution for Ted Johnstun was read aloud by Blaine Holmes (please see attached), MOTION to approve was made by Val Heiner, SECOND by Dennis Montgomery. MOTION approved. Resolution for John Kimball was read aloud by Blaine Holmes (please see attached), MOTION to approve was made by Alan Clapperton, SECOND by Dennis Montgomery. MOTION approved.

11. Ratification to Purchase Extrication Equipment

Chief Dave Austin explained how he had polled existing members of the Board on December 28, 2007, for approval to purchase the extrication equipment for the quick response unit that will be stationed at number 65. The budget had available funds of \$20,777, with the extrication equipment costing \$20,038. Through the poll we had 100% support with the exception of Val Heiner whom he was unable to contact. Val Heiner stated that Chief Austin would still have had 100% support. Val Heiner made the MOTION to approve the ratification, SECOND by Alan Clapperton, MOTION carried unanimously by roll call vote.

12. RFP for Professional Services

Blaine Holmes stated that all members had a couple of draft copies of RFP's for legal council and auditor in front of them for review. After some discussion, it was agreed that the RFP's would have a 90 day written opt out clause for either party added, and there

would be an established 4 year contract clarified. Various members pointed out a few typos, and a few points that needed better clarification for understanding between both parties. The RFP for legal council needs to have added; the attorney should be Utah licensed, and they must carry Mal Practice insurance. Chief Dave Austin will make all appropriate changes requested, and will email the board members the final draft for approval. He will then post the RFP in the newspaper for 2 weeks, then bring the results to the February Board of Directors meeting. Val Heiner MOTIONED for the RFP to be sent out once the board has reviewed and approved the final draft. Mike Hancock SECOND the motion, MOTION approved. The RFP for auditor is the same that was used before, with the dates being changed appropriately. It also needs to have added; the auditor must carry "Errors and Omissions Insurance". The District is already in the process of year end closure and therefore, in the best interest of the District, the RFP will not be sent out until October 2008. Val Heiner MOTIONED for the RFP to be updated and approved by the Board in a future meeting, Scott VanLeeuwen SECOND the motion. MOTION approved. The RFP for the Accounting Consultant will be discussed at a future meeting.

13. Wildland Fire Report by Dave Vickers

Fire Warden Dave Vickers gave a power point presentation covering 2007 fires, county, state and city aide, as well as any problems encountered. He gave a brief history as to his career, and spoke of his plans for the future as Fire Warden. The presentation was well rounded and informative.

14. Construction Report

Chief Dave Austin reported that the District is currently working on punch lists for all three stations. The problem with the heating system at station 65 was finally discovered and repaired. There's some landscaping issues that will be completed in the spring for station 61 and station 65. As well as some plants that need to be replaced for station 66. He talked about the new video conferencing system that was in place and how well it was working. There are many good aspects to utilizing this system, and many of the firefighters are in full agreement for its usage. Chief Austin explained that Paul Sullivan was not able to attend tonight due to him being out of town. He's currently in Emmitsburg, MD where he is working with the grant process. He had reported to Chief Austin earlier today that he feels pretty certain the District will receive 100% of a grant. This particular grant was to oversee the retro fit of the 3 older stations with alarm systems and automatic sprinkler systems. It will also replace all of the self contained breathing apparatus; it will buy a cascade air filling station; and physical fitness equipment for the 3 existing stations. This grant is over \$500,000, and our match to this is only \$53,000. Chief Austin wanted the Board to know that Kier Construction is in the process of submitting the new Station #61 for a national award of recognition. There has been a photographer here for a couple of days, and he's been gathering progressive photos of the station during construction as well.

15. Chief's Report

Chief Dave Austin has been working on an agreement with Ogden City for the Paramedic/Back up ambulance in the upper valley. Ogden City provides the paramedic services in the upper valley with the transport ambulance, and for 5 years the District has been providing a back up ambulance for special events and stand by's. The proposal that has been given to Ogden City is for the District to provide the back up ambulance service through jump staffing in the event the paramedic unit is not in the upper valley area, and to assist in multiple calls or multiple patients'. The paramedics have stated that they would like for the District to respond to all "Alpha" calls as well as be the back up ambulance. This last desire from the paramedics has not been receptive by Ogden City. This proposal is currently going through the process within Ogden City.

16. Board Presentations

There were no comments from the Board, other than Blaine Holmes thanked everyone for their support.

17. Adjournment.

MOTION by Dennis Montgomery to adjourn meeting. SECOND by Scott VanLeeuwen, MOTION carried. 7:09m.

Next regular meeting – February 12, 2008 at 5:30pm

Blaine Holmes
Chairman

Alan Clapperton
Treasurer