

**WEBER FIRE DISTRICT**  
**2023 W. 1300 N.**  
**Farr West, UT 84404**  
**BOARD MEETING MINUTES**  
**February 12, 2008**

Members present:           Richard Noyes                           Val Heiner  
                                  Scott VanLeeuwen                   Paul Skeen  
                                  Dennis Montgomery               Mike Hancock  
                                  Tim Shupe

Excused members:       Blaine Holmes, Alan Clapperton and David Austin

Others present:           Ted Black, Fire Marshal  
                                  Paul Sullivan, Deputy Chief  
                                  Duncan Murray, Attorney  
                                  Kate Smith, Clerk

**1. Board Vice-Chair** Dennis Montgomery, called the meeting to order at 5:36 P.M.

**2. Pledge of Allegiance** led by Tim Shupe

**3. Invocation** offered by Paul Skeen

**4. Public Comments** – There were no comments from the public.

**5. Approval of Board Meeting Minutes January 08, 2008.**

MOTION made by Scott VanLeeuwen to approve the minutes of the Jan. 08, 2008 meeting. SECOND by Mike Hancock, MOTION approved.

**6. Treasurers Report and Approval of Expenditures.**

Dennis Montgomery represented the treasurer and asked about the amount listed for Boundtree Medical. Clerk Kate Smith, replied that it was for additional supplies for the process of upgrading the districts firefighters to an Intermediate status. Paul Sullivan added that the expenses acquired during this process will be reimbursed from the EMS Per Capita Grant. Mike Hancock asked about the Medtronic costs, Kate Smith replied that it was for the yearly maintenance contract for the AED units. Dennis Montgomery asked if we bought some Knox caps, Ted Black told him that we had bought security boxes for each engine that holds a Knox key. This way, when we respond to an address with a gate or a Knox security box it can now be opened and the appropriate keys will be there to gain access. There has been perpetual problems with the current system and its tones, as well as gates, so the department opted to change to this system for easy and timely access to properties. Dennis Montgomery ask if the costs listed for LN Curtis was for the extrication equipment purchased, Kate Smith answered yes. Scott VanLeeuwen

made MOTION to approve as presented, Richard Noyes SECOND the motion. MOTION carried unanimously by roll call vote.

#### **7. RFP for Attorney Services**

There were 3 RFP's returned to the District for the position. The first was William Morris, second was Randall Phillips and third was Amy Hugie/Ken Bradshaw. Dennis Montgomery asked if anyone knew the procedure that had been decided for the review of the RFP's. Ted Black responded by saying that there would be a meeting of the Executive Board of Directors, and that after the review they would make a recommendation to the Board during the next meeting. Dennis Montgomery announced to the Board that Duncan Murray had resigned as the district's attorney due to his work schedule. Mr. Murray will remain long enough at post, for the department to bring on a new attorney. It was decided that copies of the RFP's would be mailed out to all Board members for review, and input or recommendations from any member is to be given to one of the Executive Board members as soon as possible.

#### **8. Chief's Report**

Will be given by Paul Sullivan and Ted Black. Paul Sullivan reported that there has been a lot of activity and communication concerning the FEMA Grant award. They're currently offering \$5,000 per SCBA, which is right on target for the specs we're using, to include a 1 hr air bottle. There may possibly be a little out of pocket for those. The sprinkler system award amount for station 62 is \$38,000, station 63 is \$51,000 and station 64 was still being worked on. With the requested exhaust systems, since 61 has moved to a new station, they will not give funding for the newly constructed station. However, we'll be able to be funded for stations 62, 63 and 64. This is a very important piece of equipment for the firefighters for safety and health reasons. He will be requesting funds in the future for the new stations to have this exhaust system installed. Right now according to the email I've received, a total of \$448,553 will be awarded, with a reduction from the original request of only \$90,000. This email is not the official notification for the grant, however, it is the negotiation piece.

The District has 12 individuals who are attending an EMT Intermediate class. Chief Sullivan is getting ready to make application to the state for the department upgrade, and he has been working closely with Dr. Earl during the process. The District will be installing Knox safes on each engine so there will be complete control and security for the drugs that will be issued. It's his understanding that once the application is received, the state will perform an inspection for the security of those drugs.

Ted Black discussed some bills introduced in the General Legislative Session that were pertinent to Special Districts. The majority of them don't significantly impact to Weber Fire, however, there are a few that do. (please see attached General Legislative Summary booklet)

Paul Sullivan informed the board about the expired ambulance agreement with Ogden City Fire Department for the upper valley, which expired at the end of 2007. The agreement has had a few changes written into it and was sent over to Ogden for signatures. We did receive a verbal agreement from Fire Chief Mike Mathieu – but we're still waiting for it to be returned. The biggest change in the agreement was to have Ambulance 65 responding anytime Rescue 62 is unavailable or already on a call.

Kate Smith let the Board know that department photographs had been scheduled to be taken on Feb. 23rd, 24th, Mar 1st & 2nd, from 1:00pm to 5:00pm each day. This was for all firefighters, administration and Board of Directors. The Board didn't need to make an appointment, they could just come in during any one of those timeframes.

**9. Board Presentations**

Paul Skeen let the board know that he was glad we still start each meeting with prayer and the pledge of allegiance.

Scott VanLeeuwen thanked the District Administration for all they do, and for making the Board look so good.

Mike Hancock also thanked administration.

Val Heiner thanked administration for making the Board look so good.

Richard Noyes thanked administration for everything they do.

Dennis Montgomery thank administration, and a special thank you to Duncan Murray for being with the department for so many years. Wished him the best of luck for the future.

**10. Adjournment.**

MOTION by Paul Skeen to adjourn meeting. SECOND by Mike Hancock, MOTION carried. 6:26pm.

**Next regular meeting – February 12, 2008 at 5:30pm**

**Dennis Montgomery**  
**Vice-Chairman**

**Kate Smith**  
**Clerk**