

**WEBER FIRE DISTRICT  
2023 W. 1300 N.  
Farr West, UT 84404  
BOARD MEETING MINUTES  
March 11, 2008**

Members present:           Blaine Holmes                           Tim Shupe  
                                  Scott VanLeeuwen                   Mike Hancock  
                                  Dennis Montgomery

Excused members:       Paul Skeen, Alan Clapperton and Richard Noyes

Unexcused members:    Val Heiner

Others present:         David Austin, Fire Chief  
                              Paul Sullivan, Deputy Chief  
                              Ted Black, Fire Marshal  
                              Duncan Murray, Attorney  
                              Amy Hugie, Attorney  
                              Ken Bradshaw, Attorney

**1.** Board Chair Blaine Holmes, called the meeting to order at 5:34 P.M.

**2. Pledge of Allegiance** led by Dennis Montgomery

**3. Invocation** offered by Duncan Murray

**4. Public Comments** – There were no comments from the public.

**5. Approval of Board Meeting Minutes February 12, 2008.**

MOTION made by Scott VanLeeuwen to approve the minutes of the Feb. 12, 2008 meeting. SECOND by Mike Hancock, MOTION approved.

**6. Treasurers Report and Approval of Expenditures.**

Dennis Montgomery made MOTION to approve as treasurers report as presented, Scott VanLeeuwen SECOND the motion. MOTION approved.

**7. Consideration and Selection of District Attorney.**

Chair Blaine Holmes stated that the Executive Board met approx. 2 weeks ago to review the RFP applications for an attorney. They looked at and discussed a number of items while considering each candidate. The Executive Committee would like to recommend to the Board of Directors tonight, that they retain the services of Amy Hugie and Ken Bradshaw. Tim Shupe made MOTION to approve them as the District Attorney(s), Mike Hancock SECOND the motion. MOTION approved by roll call vote. None Opposing.

District administration was directed to draft an appreciation letter for Duncan Murray thanking him for the 12 years of service he gave to the Board of Directors and the Fire District. This letter will be signed by the Executive Board.

#### **8. 2007 FEMA AFG Grant Award**

A MOTION to authorize the expenditure of the 2007 FEMA AFG Grant as presented was made by Dennis Montgomery. Mike Hancock SECOND the motion. MOTION was approved by roll call vote, none opposing. See attached document for breakdown of items and costs.

#### **9. 2008 FEMA AFG Grant Application Proposal**

Paul Sullivan explained that the new grant application he was applying for, was to include new fire apparatus to replace Engine 64, and to have exhaust systems installed in stations 61, 65 and 66 since they weren't covered in the last grant package. He also explained that a second grant he wanted the District to participate in, is being done through the Weber Dispatch Center for all fire departments and stations throughout the county. It will provide a digital voice pageout system with activation lighting, etc. Scott VanLeeuwen made the MOTION to accept the 2008 FEMA AFG Grant application as presented, Tim Shupe SECOND the motion. MOTION was approved, none opposing. See attached document for breakdown of items and costs.

#### **10. Proposed Purchase of an Ambulance**

The District has been waiting on Mike Mathieu with Ogden City Fire to sign the contract agreement that he verbally agreed too. We have finally received a copy of that agreement with a new stipulation written into it from Ogden Fire via the County. They will no longer release the existing ambulance to the District, because the county doesn't want to set a precedence of providing an ambulance to fire departments in the county. David Austin believes and recommends to the Board, that the best solution is for the District to supply our own ambulance. He has done a little research and found that a mid range and yet decent ambulance with lower mileage, will run somewhere between \$40,000 to \$50,000. Mike Hancock made the MOTION to approve the purchase of an ambulance for the Ogden Upper Valley, not to exceed \$60,000. Any amount above that limit will require authority through the Executive Board. Dennis Montgomery SECOND the MOTION. MOTION approved by roll call vote, none opposing.

#### **11. Amended Rules and Regulations, 600.00 Purchasing Policy**

Fire Chief David Austin has updated the Districts Purchasing Policy. Tim Shupe asked him to verify some of the Utah Code references made to make sure they were correct. The Board raised the limit of the Shift Captains to \$500 and \$1000, because they didn't feel the current limit would be enough under certain circumstances. Tim Shupe made the MOTION to adopt the new purchasing policy pending verifications, Mike Hancock

SECOND the motion. MOTION was approved by roll call vote, none opposing. See attached document.

**12. Consideration of Electronic Board of Directors Meetings**

After a brief discussion, all board members were asked by Blaine Holmes to think about what they would like to see written into this resolution / policy. Most Board members felt it should only be permitted in extreme circumstances or emergency situations. These definitions need to be made very clear. District administration will give all input to Ken Bradshaw and Amy Hugie so they can create a draft, then bring it to the next board meeting for presentation and further discussion / consideration.

**13. Chief's Report**

Chief David Austin reported that Kier is getting ready to finish the landscaping at station 61 and 65, to include replacement of some plants that have died. Station 65 has experienced major damage to gutters, heat tape, etc., because of ice dams that had built up. Station 62 also has repair work that needs to be done due to weather damage as well. David Austin reported some of the changes that happened with the state legislation this year, that may have had some kind of impact upon the District.

**14. Board Presentations**

No comments from the Board.

**10. Adjournment.**

MOTION by Dennis Montgomery to adjourn meeting. SECOND by Mike Hancock, MOTION carried. 7:32pm.

**Next regular meeting – April 08, 2008 at 5:30pm**

**Blaine Holmes**  
**Chairman**

**Dennis Montgomery**  
**Vice-Chairman**