

WEBER FIRE DISTRICT
2023 W. 1300 N.
Farr West, UT 84404
BOARD MEETING MINUTES
April 08, 2008

Members present: Blaine Holmes Tim Shupe
 Scott VanLeeuwen Mike Hancock
 Dennis Montgomery Alan Clapperton
 Richard Noyes Val Heiner

Excused members: Paul Skeen

Others present: David Austin, Fire Chief
 Paul Sullivan, Deputy Chief
 Ted Black, Fire Marshal
 Amy Hugie, Attorney
 Kate Smith, Admin. Assist/Clerk

1. Board Chair Blaine Holmes, called the meeting to order at 5:31 P.M.

2. **Pledge of Allegiance** led by Paul Sullivan

3. **Opening Ceremony** offered by Ted Black

4. **Public Comments** – Fire Chief Kevin Ward, from Layton City Fire Department, was here as a Uintah City citizen to give the Board Members his thoughts and input for the upcoming Battalion Chief position in the District. He is very much in favor of this position, and feels that it is a critical position for the safety of the citizens and for the safety of department firefighters.

5. **Approval of Board Meeting Minutes March 11, 2008.**

MOTION made by Scott VanLeeuwen to approve the minutes of the Mar. 11, 2008 meeting. SECOND by Tim Shupe, MOTION approved, none opposing.

6. **Treasurers Report and Approval of Expenditures.**

Alan Clapperton asked about CK Construction. Ted Black stated that it was work performed on Sta. 62. They repaired a door and the frame. He then asked if Boundtree was for medical supplies, at which time Ted Black stated yes. Alan Clapperton made MOTION to approve as treasurers report as presented, Richard Noyes SECOND the motion. MOTION approved, none opposing. Blaine Holmes questioned if a roll call vote needed to be made when trustees give a positive vote and no negative votes are cast. Amy Hugie is going to look into the guidelines and see what is required for appropriate and legal responses.

7. Rules/Bylaws for Electronic Board of Directors Meeting.

Chief David Austin stated that no one had gotten a hold of him after the last meeting concerning this topic, so he took the concerns and topics previously discussed to Amy Hugie to draft this resolution. After some discussion the Board is having Amy make a few more changes, and then the final draft will be presented at the May Board of Directors meeting. A MOTION to table the resolution until May was made by Tim Shupe, Scott VanLeeuwen. MOTION approved, none opposing.

8. Municipal Annexations & Escrow Trust Fund

Chief David Austin has been working on the GO Bond tax commitment and property annexation out of the bond area for quite awhile. He has found that its possible to start an escrow account for those properties that are annexed out, and give them the ability to make a deposit to cover the remaining taxes due against the GO Bond. It would take a little bit more work for the District to keep the escrow account straight with parcels and amounts, but well worth the effort in the end. Amy Hugie and Ken Bradshaw are going to look into a recourse or action that can be made against the property owner that refuses to make the deposit when the property is annexed. Chief Austin has also contact the District accountant concerning some additional questions, ie, can the entire deposit be placed against the bond without penalty. A MOTION to table this subject until the May meeting when the Attorney's and Accountant can give added information was made by Dennis Montgomery. Mike Hancock SECOND the motion. MOTION was approved, none opposing.

9. Battalion Chief Proposal

Chief David Austin gave the Board a brief history of the District, and described how in 1998 the Battalion Chief position was dissolved due to a greater need for firefighter personnel and the creation of 2 Deputy Chief positions. Through time and the growth of the county population, a number of problems started to arise from not having a supervisory position to help guide and train fire personnel. In 2002 the Shift Captain position was established which helped to fill that gap. This action was never intended to be a permanent solution. Again through county and departmental growth, the District has begun to have problems again, emphasizing the need for this supervisory level to be reinstated. Deputy Chief Paul Sullivan went on to explain that there is a great need for Incident Commanders to ensure the safety of everyone on the fire ground. There are a number of things at this management level and training level that are falling through the cracks without this position. The only Battalion Chief positions in the entire county are in Ogden City. He pointed out that this is an absolute and critical position on any fire scene. This position is completely dedicated to command and accountability of fire personnel, and is a key factor to keeping firefighters alive while on scene. Both Chief's are requesting that the Board allows them to post a BC job description, so when the time is right and the funding is available, any personnel considering the position will know what the qualifications are. An extensive discussion ensued among the members, until it

was suggested that a special workshop be held to answer questions and go over concerns. It was decided that the workshop would be held on April 30th at 5:30pm, and dinner would be brought in for all members present. A MOTION to table this subject until the May meeting was made by Mike Hancock. Dennis Montgomery SECOND the motion. MOTION was approved, none opposing.

10. Amended Rules & Regulations; Employment

Chief David Austin presented to the Board for their approval, a draft of updates for Rules and Regulations; Employment. Legal input was received from Ken Bradshaw and Amy Hugie for guidelines and language. There were some minor changes made and general cleanup of the existing Rules and Regulations. Items with change was the probation period, hiring practices and rehiring. Dennis Montgomery requested that the Chief send each Board Member by mail a copy of the draft showing the existing language, and then the proposed changes. This would give them time to look over the new document and be better prepared for voting during the next meeting. A MOTION to table this subject until the May meeting was made by Denning Montgomery. Mike Hancock SECOND the motion. MOTION was approved, none opposing.

11. Chief's Report

Chief David Austin gave a narrative to the printed Chief's Report (see attachment for details)

12. Board Presentations

No comments from the Board.

13. Adjournment.

MOTION by Dennis Montgomery to adjourn meeting. SECOND by Alan Clapperton, MOTION carried. 7:38pm.

Next regular meeting – May 13, 2008 at 5:30pm

Blaine Holmes
Chairman

Alan Clapperton
Treasurer