

**WEBER FIRE DISTRICT**  
**2023 W. 1300 N.**  
**Farr West, UT 84404**  
**BOARD MEETING MINUTES**  
**September 09, 2008**

Members present:           Blaine Holmes                   Richard Noyes  
                                  Scott VanLeeuwen             Alan Clapperton  
                                  Dennis Montgomery         Mike Hancock  
                                  Val Heiner

Excused members:         Paul Skeen and Tim Shupe

Others present:            David Austin, Fire Chief  
                                  Ted Black, Fire Marshal  
                                  Paul Sullivan, Deputy Chief  
                                  Amy Hugie, Attorney  
                                  Kate Smith, Admin. Assist/Clerk

**1. Board Chair Blaine Holmes, called the meeting to order at 5:34 P.M.**

**2. Pledge of Allegiance** led by Alan Clapperton

**3. Opening Ceremony** offered by Richard Noyes

**4. Public Comments** – There were none.

**5. Approval of Board Meeting Minutes for August 12, 2008.**

MOTION made by Mike Hancock to approve the minutes of the August 12, 2008 meeting. SECOND by Scott VanLeeuwen, MOTION approved, none opposing.

**6. Treasurers Report and Approval of Expenditures.**

Alan Clapperton asked about Jacks Tire and Oil, Clerk Kate Smith told him it was for 4 tires on Ladder 66. MOTION was made by Alan Clapperton to approve the payables as presented. Dennis Montgomery SECOND the motion. MOTION was approved, none opposing.

**7. Board of Trustees Training: Open and Public Meetings Act**

Attorney Amy Hugie, presented part 3 of 3 sessions for Board training; “Open and Public Meetings Act.”

### **8. Amended or Deleted Rules and Regulations**

Fire Chief David Austin presented a packet containing 5 separate job descriptions and Conditions of Employment that had been rewritten and updated for the Board to review. These are as follows:

- 101.00 Employee Conditions of Employment
- 102.06 Job Descriptions: Captain
- 102.07 Job Descriptions: Driver/Engineer
- 102.09 Job Descriptions: Firefighter/EMT
- 102.10 Job Descriptions: Part-time Firefighter/EMT
- 102.11 Job Descriptions: Reserve Volunteer Firefighter

The Chair, Blaine Holmes, asked that all members review the documents and get back with Chief Austin if they have any questions or comments. Approval for the new Rules and Regulations will be held during the October meeting. (please see attachments)

### **9. Chiefs Report**

The Board received a printed copy of the Chief's report in advance of the meeting. In addition, Deputy Chief Paul Sullivan announced that the AFG Grant for a new engine had been denied. Fire Marshal Ted Black stated that the Powder Mountain group had requested to attend the November meeting. He also talked about October being Breast Cancer Awareness month, and what the fire district is doing to participate and show support for the cause. He said that there had been an incredible amount of interest among the firefighters. The department will be wearing pink t-shirt on Oct. 13, 14 & 15, as well as Oct. 25, 26, & 27. All Board Members and department personnel had been given pink ribbon lapel pins to wear during the month of October to show our support. In addition to his Chief's Report, Chief Austin added that the 2009 proposed budget will be presented during the October meeting. He also stated that he and Clerk Kate Smith had met with Chuck Palmer and Alan McEwen over the 2007 Audit. It was agreed upon by all present that there would be a formal record of fund transfer presented and approved through the board of directors to correct the audit, thus creating the correct fund balance. He also went on to report that every year there are some scary issues that come up in legislation and this year is no different. The Review & Taxation Committee is reviewing governing boards that are not elected members. They don't like these boards imposing property taxes. There is also the recurring concerns over the county trying to push all the wildland fire costs onto the district. Right now the legislation says that the costs responsibility lies with the counties throughout the state. A task force has been put together to review these costs and wildland fire responsibilities. It looks as though there may be a state wide property tax imposed to help with this cost. This is an on going process to protect us and other smaller districts from the costs.

**10. Board Presentations**

Scott VanLeeuwen stated that the telephone pole by his house had been hit by lighting, and he appreciated how quickly the crews arrived and put out the fire.

**11. Adjournment.**

MOTION by Mike Hancock to adjourn meeting. SECOND by Val Heiner, MOTION carried. 6:57pm.

**Next regular meeting – Oct. 14, 2008 at 5:30pm**

**Blaine Holmes**  
**Chairman**

**Alan Clapperton**  
**Treasurer**