

WEBER FIRE DISTRICT
2023 W. 1300 N.
Farr West, UT 84404
BOARD MEETING MINUTES
February 10, 2009

Members present: Blaine Holmes Richard Noyes
 Scott VanLeeuwen Tim Shupe
 Val Heiner Dennis Montgomery

Excused members: Paul Skeen, Mike Hancock and Alan Clapperton

Others present: David Austin, Fire Chief
 Paul Sullivan, Deputy Chief
 Ted Black, Fire Marshal
 Amy Hugie, Attorney
 Kate Smith, Admin. Assist/Clerk

1. Board Chair Blaine Holmes, called the meeting to order at 5:34 P.M.

2. **Pledge of Allegiance** led by Blaine Holmes

3. **Opening Ceremony** offered by Tim Shupe

4. **Public Comments** – There was none.

5. **Approval of Board Meeting Minutes for January 13, 2009.**

MOTION made by Dennis Montgomery to approve the minutes of the January 13, 2009 meeting.
SECOND by Tim Shupe, MOTION approved, none opposing.

6. **Treasurers Report and Approval of Expenditures.**

Dennis Montgomery asked about VanGuard, to which Ted Black replied that VanGuard was for the sprinkling systems. Blaine Holmes inquired about LN Curtis, to which Kate Smith told him it was for the new thermal camera. Blaine Holmes also asked about Poulsen Trailers and Kate Smith told him it was for the beds of the new brush trucks. Dennis Montgomery then asked about Allied Administrators, and Kate Smith replied that it was for the Dental Program. MOTION was made by Scott VanLeeuwen to approve the payables as presented. Tim Shupe SECOND the motion. MOTION was approved, none opposing.

7. **Ambulance 65 – Upper Valley Emergency Medical Service**

Paul Sullivan addressed the Board. He stated that a Captain had brought to his attention, that there had been a few issues with Rescue 62 from Ogden City, jumping calls on Ambulance 65. He stated that he had the dispatch tapes pulled for three occurrences which coincides with the attached statements given by some WFD upper valley crew members. What seems to be

happening, is Ogden crews (paramedics) are at the main Ogden station (downtown) for training, and when a call comes through for the upper valley, the paramedics are cancelling Weber Fire Districts responding units and placing themselves as “in route” for the calls instead. The response times are very long; Ogden Fire is violating their contract with us; and WFD doesn’t feel there is much customer service with this type of response situation. After an open discussion, Paul Sullivan asked the Board to back and/or support WFD with taking over the entire ambulance service in the upper valley. It was agreed that a letter of intent and support would be written with all Board members signing in reinforcement.

8. Rules and Regulations 102.04 – Fire Marshal Job Description

Chief David Austin went over the changes for the Fire Marshal’s Job Description with the Board. These were needed changes for the improvement of administrative coverage, as well as some basic job description updates to stay current. Please see attached for complete breakdown. MOTION was made by Dennis Montgomery to approve the updated job description as presented. Val Heiner SECOND the motion. MOTION was approved through a roll call vote, none opposing.

9. Digital Rules and Regulations and Standard Operating Guidelines

Chief David Austin explained to the Board, that trying to maintain a paper copy of the Rules and Regulations at each station, can and does become very difficult. Books would disappear, pages would be missing, and currently, its just not a good system. Chief Austin stated that the department website will have some changes made to it by the end of next week, and it will include a new digital system that each and every employee can access to have all the Rules and Regulations, as well as the SOG’s there for them anytime and anyplace they have access to the internet. Each station will have one Captain assigned to maintain a hard copy for that station only as backup. It’s believed that changing to a digital system will be much easier for everyone to use. MOTION was made by Tim Shupe to proceed with the changes needed, so as to have the digital system implemented on the website. Val Heiner SECOND the motion. MOTION was approved through a roll call vote, none opposing.

10. Approval to issue Invitations to Bid for two new Fire Engines

Chief David Austin presented to the board, a written invitation to bid for two fire engines. He pointed out how thorough the committee had been, and felt the specifications were good. After a brief discussion, it was agreed upon by the board that the invitation would go out with a return date of March 10th. The bids would be publically opened at the next board meeting in March, and then turned back over to the committee for review. The committee will then make their recommendations to Chief Austin, who will then present the findings and recommendations to the Board during the April meeting for final approval. MOTION was made by Scott VanLeeuwen to proceed with the bid invitations. Dennis Montgomery SECOND the motion. MOTION was approved, none opposing.

11. Legislative Report

Senate Bill 135 – taxation authority; has been back and forth, and has also had some language rewrites done to it. Still being watched, and Chief Austin will update as soon as anything happens.

12. Chief's Report

The new brush trucks are in the bays and ready for the Boards inspection. Brush 65 will be up at Station 65 before the week is out. Brush 64 will have a few minor things finished up and then delivered to Station 64.

13. Board Presentations

Scott wanted to thank the District for the nice dinner party.

Tim wanted to thank the Chief and Ted for coming to the City Council meeting last week.

Richard said thank you for the dinner banquet.

Dennis appreciated the dinner, but stated there was way too much noise in the back of the room and was very disrespectful.

Blaine thanked everyone for the dinner and also for the group recognition of the Board. He also wanted everyone to know that Amy has suggested that there be a resolution made up for the yearly Board schedule. He would like that on next months agenda.

14. Adjournment

MOTION by Dennis Montgomer to adjourn the meeting. SECOND by Scott VanLeeuwen, MOTION carried. 7:02 pm.

Next regular meeting – Mar. 10, 2009 at 5:30pm

Blaine Holmes
Chairman

Alan Clapperton
Treasurer