

WEBER FIRE DISTRICT
2023 W. 1300 N.
Farr West, UT 84404
BOARD MEETING MINUTES
October 13, 2009

Members present: Blaine Holmes Richard Noyes
 Dennis Montgomery Tim Shupe
 Mike Hancock Alan Clapperton
 Scott VanLeeuwen Val Heiner

Excused members: Paul Skeen

Others present: David Austin, Fire Chief
 Paul Sullivan, Deputy Chief
 Ted Black, Fire Marshal
 Amy Hugie, Attorney
 Kate Smith, Admin. Assist/Clerk

1. Board Chair Blaine Holmes, called the meeting to order at 5:30 P.M.

2. Pledge of Allegiance led by Mike Hancock

3. Opening Ceremony offered by Richard Noyes

4. Public Comments – None

5. Approval of Board Meeting Minutes for September 8, 2009.

MOTION made by Mike Hancock to approve the minutes of the September 8, 2009 meeting.
SECOND by Richard Noyes, MOTION approved, none opposing.

6. Treasurers Report and Approval of Expenditures.

Alan Clapperton asked about Diversified Inspections, to which Chief Austin stated that L66 and Engine 62 were required by ISO to have annual inspections done by testing the ladders. Deputy Chief Paul Sullivan said the District has this requirement scheduled every August. Dennis Montgomery asked about Intermountain T-shirt and Jones T-shirts. Clerk, Kate Smith stated that Intermountain T-shirt Co. does all our department clothing, and Jones T-Shirts did the pink t-shirts for our promotion of breast cancer awareness month. Dennis Montgomery asked about Smith Power Products, to which Kate Smith replied it was the transmission cooler for L66. Alan Clapperton asked if the equipment needed repair and Kate Smith replied no, it was preventative maintenance due to Engine 61's transmission problems. MOTION was made by Alan Clapperton to approve the payables as presented. Dennis Montgomery SECOND the motion. MOTION was approved, none opposing.

7. Bid Opening: Loose equipment Bids for New Engine

The District sent bid invitations to L.N. Curtis, Ross Equipment, and Weidner & Associates for the “loose equipment” on the new engine. Two of those bids were returned, one from L.N. Curtis for \$32,035.50 and one from Ross Equipment for \$ 33,590.30. Chair Blaine Holmes requested Capt. Dave Nielsen to review the bids and make sure the items requested by the District were listed on them. After a short review Capt. Nielsen reported that Ross Equipment had 44 exceptions to the name brands requested by the District, and that LN Curtis had no exceptions but there was also a “no bid” for 3 items listed. Capt. Nielsen went onto say that the no bid item was for the Pock Foam System and that the District could easily buy that equipment direct and save a little bit of money. The cost for the system is \$1476.00. Capt. Nielsen recommended to the Board that we accept the bid from LN Curtis and then buy the Pock Foam System directly, bringing the equipment cost to \$33,511.50. He pointed out, this would then give the department an engine equipped the way it was bid out. After a brief discussion, MOTION was made by Dennis Montgomery to accept the bid from LN Curtis as presented. Val Heiner SECOND the motion. MOTION was approved through a roll call vote - none opposing.

8. Financing Options and Approval for New Engine

Chief David Austin had previously emailed to the Board, financing options given by Zions Bank, and now in front of them was the financing options given by Pearce. Both institutes are offering a four year contract with a \$75,000.00 down payment at contract signing, or no down payment and financing the entire amount. Chief Austin noted there was no real difference between the two companies, and recommended we go with Zions Bank. (Please see attached bid breakdowns) Chief Austin stated that there is no early payoff penalty, and should the department run into difficult times the bank will take the engine back according to the lease purchase agreement. Chief Austin stated November 17th should be when the new engine is completed, and the District will be able to take delivery sometime before Thanksgiving. Then it'll be approximately 30 days to stock it with our equipment. Chief Austin told the Board that he would contact them as soon as the engine arrives. Scott VanLeeuwen made a MOTION to approve the funding as presented by Zions Bank for the new engine. Richard Noyes SECOND the motion. MOTION was approved through a roll call vote – none opposing.

9. Image Trend- Fire & EMS Records Management System

Chief David Austin explained how other departments were already installing the software and are somewhat ahead of us. The target plan for Weber County is to have the program up and running by January 1, 2010. The only departments not participating in the software upgrade is Uintah, Plain City and Washington Terrace. There will be a “train the trainer” on Nov. 17, 18, and 19 for all the various departments, and that will give the District just a little over a month to get ourselves ready for the target date. The new Image Trend will benefit the department with better programming such as; the ability to interface with the dispatch CAD system; it has its own report writer; there's a much friendlier EMS reporting system; etc. The total cost including training for the District is \$24,840.00, with the annual fees being approx. \$8,940.00. MOTION

was made by Val Heiner to accept and install Image Trend as our new EMS and Fire reporting system. Scott VanLeeuwen SECOND the motion. MOTION was approved through a roll call vote – none opposing.

10. Presentation and approval of 2009 Preliminary Amended Budget 2010 Preliminary Budget

Chief David Austin handed out the 2009 Amended Budget and also the 2010 Preliminary Budget that also includes a descriptive face sheet outlining some of the major changes. He let the Board know that they would be receiving a narrative to the 2010 budget in their email, and it would help them to understand most of the changes. He also reminded them that not only would the Board be going over the budget in detail during the November meeting, but that they would also be setting the Public Hearing for the December meeting. Chief Austin noted a few important items on the budget changes, ie; increased medical expense, lower revenue, with retirement going up considerably. Currently the District has 80% of its budget going to salary and wages with only 20% being left for any kind of budget trimming. (Please see attached for breakdown)

11. Wildland Agreement with Weber County & Utah Div. of Forestry, Fire & State Lands

For quite a few years in the past, the Wildland Agreement use to read County/District making both parties responsible for the wildland budget. The County would pay the District \$126,278.00 annually, and the District would assume the responsibility. Chief David Austin explained to the Board, that this is not a good idea and that we/the District do not want that responsibility. Should there ever be an unfortunate fire event of any real magnitude, the District would be bankrupt from lack of funds. Having a three-way agreement between the State, the County, and the District, would put the expense back where the responsibility is suppose to be according to State statued, with the County. MOTION was made by Tim Shupe to authorize signing of the Three Way Agreement. Mike Hancock SECOND the motion. MOTION was approved, none opposing.

12. Chief Reports

Chief Austin told the Board that the annual Special Districts Convention will be meeting at the Davis County Convention Center on November 5th & 6th. He asked if anyone on the Board was interested in going, and if so, to please get with administration because the registration needed to be sent tomorrow the 14th. The state legislation with the Truth and Taxation Board is still saying that a districts board needs to be 100% elected. For awhile they were saying that the districts boards needed to be elected to the position, but now after a very long process, they're now saying that so long as the governing board that appoints the district representative was elected – they'll consider it the same as an elected official. Chief Austin and Richard Noyes met with Mayor Borrows one evening to reinforce the Districts interest in what is happening in their community for the Fire and Ambulance services. They covered a lot of areas during that meeting and Chief Austin feels the meeting went very very well. He will now be attending Hooper City's staff meeting on the first Tuesday of every month, to keep a good influence.

13. Board Presentations

Scott stated that he was sorry he missed the last meeting, he missed everyone. He wanted to thank Clerk Kate Smith for having all the paperwork done so neatly and making the meetings easier to attend.

Alan asked if there was anything new on the status of A66. Chief Austin told the Board that he and Chief Sullivan had met with Dpty. Chief Chad Tucker and Fire Chief Mike Mathieu. They had asked if the District would entertain the idea of a shared license for the area on a five year plan. Chief Mathieu said that he still had to meet with his city officials, but felt they might go for a joint license after July 1st of 2010. Chief Mathieu also wanted to realign the boundary's outlined by the District, to match the Weber Dispatch zones. Chief Austin is still waiting to hear back from him.

Dennis, the neighbor next to Station 65 said thank you!!!

14. Adjournment

MOTION made by Alan Clapperton to adjourn the meeting. SECOND by Scott VanLeeuwen, MOTION carried. 6:43 pm.

Next regular meeting – November 10, 2009 at 5:30pm

Blaine Holmes
Chairman

Alan Clapperton
Treasurer