

WEBER FIRE DISTRICT
2023 W. 1300 N.
Farr West, UT 84404
BOARD MEETING MINUTES
June 8, 2010

Members present: Blaine Holmes Tim Shupe
 Alan Clapperton Scott VanLeeuwen
 Val Heiner Annette Fielding
 Kevin Ward

Excused members: Dennis Montgomery and Mike Hancock

Others present: David Austin, Fire Chief
 Paul Sullivan, Deputy Chief
 Ted Black, Fire Marshal
 Amy Hugie, Attorney
 Kate Smith, Admin/Clerk
 Talisha Bennett, Clerk

1. Board Chair Blaine Holmes, called the meeting to order at 5:28 P.M.

2. Pledge of Allegiance led by Paul Sullivan

3. Opening Ceremony offered by Ted Black

4. Public Comments – None

5. Approval of Board Meeting Minutes for May 11, 2010.

MOTION made by Scott VanLeeuwen to approve the minutes of the May 11, 2010 meeting.
SECOND by Tim Shupe, MOTION approved, none opposing.

6. Treasurers Report and Approval of Expenditures.

Alan Clapperton asked about Precision Power, to which Chief David Austin stated it was for maintenance on all the station generators. He then asked about Sign Pro, to which Chief Austin replied it was the lettering and striping for the new Ambulances. He then asked about Stryker Sales, to which Deputy Chief Paul Sullivan said it was the stretchers for the new Ambulances. MOTION was made by Alan Clapperton to approve the payables as presented. Kevin Ward SECOND the motion. MOTION was approved, none opposing.

7. Audit of the financial statement for Weber Fire District as of December 31, 2009

Julie Bashford, with McEwen and Associates went over the results of the 2009 financial report and answered questions for the Board. (Please see attached for breakdown of report). Julie then went over the General Fund Budget and Actual revenues on page 27. She said that the District was \$9,301.00 over budget, but due to the economy and unforeseen expenses for Station 65, the District did an excellent job. Cathy Hurst of Ulrich and Associates then got up and went over the results of the audit and her firms recommendations for any changes that may apply. (Please see attached letter for audit breakdown) MOTION made by Tim Shupe to accept the 2009 financial report and audit as presented. Val Heiner SECOND the motion. MOTION was approved, none apposing.

8. Davis County Fire Warden Agreement

Chief David Austin started off by telling the Board that Davis County made minor changes to the original Fire Warden Agreement. He then said the agreement had been reviewed by Attorney Amy Hugie and was signed by both Davis County Commissioner and the State. Chair Blaine Holmes gave a brief explanation on how the agreement would benefit the District and Davis County. MOTION made by Alan Clapperton to sign the agreement. Kevin Ward SECOND the motion. MOTION was approved through a roll call vote, none apposing.

9. New Rules and Regulations: 401.00 Cellular Telephone Allowance

Chief David Austin stated Tax Payer Advocate Groups were going around to different entities making Grama requests to see cell phone bills and monitoring personal vehicle usage. He went on to tell the Board, McEwen's and Associates recommended the District take a look at the personal vehicle usage. Chief Austin said they had reviewed all publications and policies, and felt there were no major concerns with the vehicle side. Chief Austin told the Board the administration discussed previous years of cell phone usage and compared percentages, to which they decided to create a Cellular Telephone Allowance policy. The new policy would discontinue issuing cell phones to individuals and implement an allowance for business and personal funds. He finished by stating the policy would save the District \$4,042 dollars in one full year, and allow one phone to be shared by each shift captain. MOTION made by Alan Clapperton to approve the new policy. Scott VanLeeuwen SECOND the motion. MOTION was approved through a roll call vote, none opposing.

10. Resolution 04-2010: Resolution of Weber Fire District authorizing the drafting and recording of a corrected warranty deed for station 62; and, providing for an effective date.

Chief David Austin started off by saying Clerk Kate Smith had brought to attention that the District wasn't receiving notices for tax fees from the county for Station 62. He then said due to an incorrect station address and name, a warranty deed would be needed to fix the name as thus the address at the same time. The District was told they had to get an authorization from the Board of Trustees for a corrected warranty deed for the property commonly known as Station 62.

MOTION made by Tim Shupe to approve resolution 04-2010. Val Heiner SECOND the motion. MOTION was approved through a roll call vote- none opposing.

11. Resolution 03-2010: A Resolution adopting the Natural Hazard Pre-Disaster Mitigation Plan as required by the Federal Disaster Mitigation and Cost Reduction Act of 2000 by Weber Fire District, a Special District in the State of Utah.

Chief David Austin gave a short explanation to the Board about the differences between Resolution 04-2010 and Resolution 03-2010. Chair Blaine Holmes said that this would give Chief Austin the authority to sign any documentation stating the District is in compliance. MOTION made by Val Heiner to approve resolution 03-2010. Tim Shupe SECOND the motion. MOTION was approved through a roll call vote- none opposing.

12. 2010 Assistance to Firefighters Grant (AFG) Application

Deputy Chief Paul Sullivan stated that the 2010 grants for AFG were concentrating on exhaust systems and PPE gear. He told the Board that he resubmitted for diesel exhaust removal at Station 64 and 62 to complete the exhaust systems. He is also going to put in for 25 sets of bunker gear for the part timers in our department. The grant request is around \$66,000, our portion of the grant would be \$6,600 total. The last part of the grant program is for upgrading dispatch hardware and software in all stations. Chief Sullivan told the Board, the District was asked to set aside some funds out of the grant match that they hadn't spent yet; however, at the RSP reviews the outcome of money coming in looked well. If the District doesn't have to spend any money for match, then that portion of money would be used to replace Engine 64.

13. Ambulance licensing & service preparation update

Chief David Austin said both Ambulances were almost completely stocked and the District was currently making arrangements for inspections with Steve Easterman from the State Bureau of Emergency Medical Services. He then reminded the Board that if no oppositions were made by 5PM on June 9, 2010, the District would be issued the Ambulance License on June 10, 2010. Deputy Chief Paul Sullivan then said the District was going to put crews in service on the June 25, 2010 at Station 66 to get them familiar with the station and area. Chief Austin informed the Board that West Haven Days parade was on June 25, 2010 and the District was hoping to put in the Ladder and the New Ambulance. Tim Shupe finished by asking if the Board could get copies of the check lists for the inspections, to which Deputy Chief Sullivan stated yes and that he filed them away.

14: Chiefs Report

Chief David Austin stated the District was working on a reciprocal aid agreement with South Ogden Fire Department about service provided to Ogden City Golf and Country Club. (Ogden City Golf and Country Club is an unincorporated Weber County area but is located in South

Ogden Fire Department, Station 82 area). He then told the Board, Ogden City Fire Department would cover fire and medical service from the lower Valley all the way up to the Alaskan Inn. In trade, the District would respond to Harrisville Heights and the Weber County Fair Grounds. Deputy Chief Paul Sullivan then said the District would aid Ogden City Fire Department with an Engine within Station 82 area as well. Fire Marshall Ted Black finished by telling the Board he met with Ron Scott, Weber County Planning Division, and he was very receptive with the idea of the county collecting District Impact Fees. He said Ron asked if the District would write up an agreement for the county to go by, to which was currently in progress.

15. Board Presentations

Scott thanked the Board and staff for doing such a great job. He said it was a real honor to work with such a great crowd.

Tim Shupe second what Scott VanLeeuwen said.


Val said that he appreciated the reminder phone call from Clerk Talisha Bennett about the meeting.

Blaine Holmes said the staff had done a great job financially, and he'd take the hit from the state any day with the great work that had been accomplished.

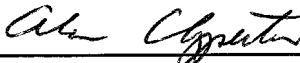
16. Adjournment

MOTION made by Alan Clapperton to adjourn the meeting. SECOND by Scott VanLeeuwen, MOTION carried. 6:38 pm.

Next regular meeting –July 13, 2010 at 5:30pm



Blaine Holmes
Chairman



Alan Clapperton
Treasurer