

WEBER FIRE DISTRICT



REQUEST FOR RECORD (PUBLIC, PRIVATE, PROTECTED)

REQUESTER NAME: _____

ADDRESS: _____

E-MAIL ADDRESS: _____

PHONE NO.: (____) _____ (MAIN) (____) _____ (OTHER)

THIS REQUEST IS MADE TO THE **WEBER FIRE DISTRICT RECORDS DEPARTMENT**
2023 W 1300 N, FARR WEST, UTAH 84404 – 801-782-3580 – RECORDS@WEBERFIREDISTRICT.GOV

DATE OF INCIDENT: _____ LOCATION OF INCIDENT: _____

NAME OF SUBJECT/PERSON(S): _____ DOB: _____

DESCRIPTION OF RECORD(S): _____ :

***NOTE:** The more specific and narrow the request, the easier it will be for the agency to respond to the request.

CHECK ALL APPLICABLE BOXES (ATTACH SUPPORTING DOCUMENTS, ie. HIPPA, SUBPOENA, COURT ORDERS, ETC.)

- ☐ I AM THE SUBJECT/OWNER OF THE RECORD(S).
- ☐ I AM THE PARENT OR LEGAL GUARDIAN OF THE SUBJECT MINOR OF THE RECORD(S).
- ☐ I AM AUTHORIZED TO HAVE ACCESS TO THE RECORD(S) BY A PROPER AND LAWFUL EXECUTED POWER OF ATTORNEY OR RELEASE.
- ☐ I AM AUTHORIZED TO HAVE ACCESS TO THE RECORD(S) PURSUANT TO COURT ORDER.
- ☐ I AM AUTHORIZED TO HAVE ACCESS TO THE RECORD(S) PURSUANT TO A LAWFUL LEGISLATIVE SUBPOENA.
- ☐ I AM THE PERSON WHO SUBMITTED THE INFORMATION IN THE RECORD.

CONSIDERATIONS FOR RESPONSE (CHECK APPLICABLE BOXES)

- ☐ I WISH TO VIEW OR INSPECT THE RECORD(S) ONLY.
- ☐ I WISH TO OBTAIN A COPY OF THE RECORD(S) AND AGREE TO PAY ASSOCIATED FEES, NOT TO EXCEED \$_____. I UNDERSTAND I WILL BE CONTACTED PRIOR TO PROCESSING IF FEES EXCEED THAT AMOUNT.
- ☐ I WISH TO OBTAIN A COPY OF THE RECORD(S) AND REQUEST A FEE WAIVER, ACCORDING TO Utah Code § 63G-2-203, BECAUSE:
 - ☐ RELEASING THE RECORD(S) PRIMARILY BENEFITS THE PUBLIC.
 - ☐ I AM THE SUBJECT OF THE RECORD.
 - ☐ MY LEGAL RIGHTS ARE DIRECTLY IMPLICATED BY INFORMATION OF THE RECORD BECAUSE _____, AND I AM IMPECUNIOUS.
- ☐ I REQUEST AN EXPEDITED RESPONSE (5 days) BECAUSE:
 - ☐ THE RECORD(S) BENEFIT THE PUBLIC RATHER THAN A PERSON.
 - ☐ THE INFORMATION IS FOR A STORY OR REPORT FOR PUBLICATION OR BROADCAST TO THE PUBLIC.

Requester's Signature _____ Dated: _____