



Electronic submittals for reviews are the preferred method.

Building Plans/Subdivision/Site Plan Submittals

	Required Item
	Electronic submittal (preferred):
	a) Plans must have designer/engineer/architect information.
	b) Plans must indicate a scale and north indicator.
	c) Plans should indicate location of any existing fire hydrants and any new hydrants.
	d) Plans must indicate which code was referenced document (i.e. 2018 International Fire Code and 2019 NFPA 72)
	e) A copy of the city/county application packet should be included.
	f) Packet must contain all information required by IFC section 105
<p><i>*Plans may be submitted electronically in a PDF format via email, or a link to Dropbox file location. Please email to: dreed@weberfd.com. Once review is completed and fees paid, the stamped and approved plans will be emailed back.</i></p>	

Fire Alarm Plan Submittal Checklist

	Required Item
	COMPLETE plans in standard:
	a) Plans must have designer NICET certification information.
	b) Plans must indicate a scale.
	c) Submitted packet must contain all cut sheets (product specification sheets).
	d) Plans must indicate which code was referenced document (i.e. 2018 International Fire Code and 2019 NFPA 72)
	e) Plans must contain battery calculation and provide information on what size battery will be provided.
	f) Packet must contain all information required by IFC section 907.1.2
<p><i>*Plans may be submitted electronically in a PDF format via email, or a link to Dropbox file location. Please email to: bthueson@weberfd.com. Once review is completed and fees paid, the stamped and approved plans will be emailed back.</i></p>	

Fire Suppression Plan Submittal Checklist

	Required Item
	COMPLETE plans:
	a) Plans must have designer certification information.
	b) Plans must indicate a scale and have a north indicator.
	c) Submitted packet must contain all cut sheets (product specification sheets).
	d) Plans must indicate which code was referenced document (i.e. 2018 International Fire Code and 2019 NFPA 13)
	e) Plans must contain hydraulic calculations.
	f) Plans must contain a sprinkler head count.
	g) Packet must contain all information required by IFC section 104.7
<p><i>*Plans may be submitted electronically in a PDF format via email, or a link to Dropbox file location. Please email to: dreed@weberfd.com. Once review is completed and fees paid, the stamped and approved plans will be emailed back.</i></p>	

**IN ALL CASES, ANY APPROVAL IS NOT VALID
 UNTIL PAYMENT OF THE PLAN REVIEW FEES AND/OR IMPACT FEES ASSOCIATED WITH THE PROJECT.
 FOR MORE INFORMATION, PLEASE CONTACT 801-782-3580 ext. 205**